

## THAXTED NEIGHBOURHOOD PLAN STEERING GROUP

MINUTES OF MEETING HELD ON THURSDAY 30TH NOVEMBER 2017 AT 8.00 PM AT THE GUILDHALL

Present: Terry Frostick, Richard Haynes, Peter Neale, Andrew Frater, Rosie Barry-Jackson, Tom Wilson

1. Apologies for absence:

Michael Culkin, Antoinette Wattebot, Petrina Mawer, David Morgan

2. Last Meeting Minutes (28th September 2017):

i.) Corrections to minutes – no corrections

ii.) To agree the minutes of the Steering Group meeting of 28th September 2017 as a correct record  
- Agreed

iii.) Matters arising from the minutes and not on the agenda:

Minute 5: It was stated that Weavers Sheds -Vicarage Lane has not be included in the local listing application.

Minute 4.1 The Steering Group was of the opinion that a new footpath could be rerouted to suit any future development at Claypitts.

3. Draft Plan Progress

The Steering Group were informed that Peter Neale, Rosie Barry-Jackson and Richard Haynes had met with Rachel Hogger, Sarah Nicholson and Demetria Macdonald at the UDC on 24th November. Minor amendments were agreed which included revisions to the text, changes to policy wording and merging of certain policies, incorporating comments from UDC's Housing, Landscape and Conservation officers Changes, separating the "call for sites" into two separate groups being 1).site allocations and 2) Development opportunities. The Call for Sites schedule has also been annotated into colour coded divisions indicting suitability or not for development.

These changes are in draft 10 of the NP.

It was stated that Draft 10 was almost ready to go to consultation but this would not likely happen until next January as we are still awaiting the screening to be completed by Rachel and the UDC.done.

Timescale:

It is hoped that the Thaxted Consultation will be from 2nd January – 15th February 2018. The document will then be amended accordingly with any comments received and then be sent to Uttlesford at the end of February. It will then go to consultation with UDC from mid-March till the end of April 2018. It will then go to the Examiner and then hopefully to referendum in July 2018.

4. Parish Council to note/approve draft 10 of the TNP

It is necessary for the PC to approve and note the progress of draft 10 of the NP. It was agreed that a copy of the draft is to be issued to all the councillors and request Dena to include an item on the

agenda for the PC to discuss/note/approve the progress of the plan at their next Meeting on the 7th December.

#### 5. NPSG Actions/Responses

i). Richard Hingston's Cutlers Green farmyard: It was reported that Richard Hingston came to the CIC and outlined his proposals for a small development at Cutlers Green Farmyard. Although the site is brownfield it was noted that the access could be problematical and there is a listed building on site as well. The Steering Group cannot support this as it was not part of the consultation process and the NP will remain neutral in any planning application.

#### ii). Surgery Extension

The planning application has been registered. This will be discussed further at the Parish Council Meeting on 7th December and there is a meeting with the surgery on the 12th December.

#### iii). Consultees List

A list was issued to all at the Meeting and will be attached to the copies of these Minutes for those absent from the meeting. The committee were asked to review this list and advise Rosie asap if there were any other names or contact details that should be included.

#### iv). Brethren Meeting House:

The SG has contacted David Smith of Bridgefort Trust who has said their committee would discuss the matter in early December.

#### v). Sampford Road

It was noted that Countryside had submitted a screening submission to UDC and their presentation/consultation to the PC was awaited.

#### vi). Little Maypole:

The SG has objected to the revised scheme. The appeal for the first scheme is now on UDC's website, the SG will ask the inspector to the inspector.

#### 6. Any Other Business:

i).TF noted Monk Street was proceeding at a slow pace.

ii). RH has prepared the framework for the Consultation Statement which will accompany the draft NP at the UDC consultation.

iii).RH noted that two members of the PC will need to be dedicated to police and enforce the Neighbourhood Plan when "made".

iv). PN to review the financial situation.

#### 7. Date of Next Meeting

To be agreed